



**Church Council Meeting
May 16, 2017**

Present: Pastor Carl Wilfrid, Pastor Leslie Welton, Pastor Jon Haug, Gwynnae Byrd, Lisa Berg, Ted Norris, Peter Brostrom, Vicki Ibarra, Karen Harris, Bob Huckfeldt, Dean Petersen, Diane White, Nick Zylstra, Karen Ross, Lisa Gardiner, Charlaine Hamilton

Absent: Pastor Frank Espegren

Topics:

1. Call to Order @ 7:01 pm - Gwynnae Byrd

2. Opening Devotions - Pastor Leslie

3. Approval of Minutes
M/Lisa Gardiner and S/Dean Petersen to approve the April 18th, 2017 minutes. Motion passed 100% approval.

4. Financial Report - Ted Norris

April operating expenses exceed income by \$26,499. The main contributor was our second installment for county property taxes. In 2016, the county did not record our annual property tax exemption or did not receive it and charged us the non-exempt property rate. We should receive a refund from the county for our overpayment once everything is in order. Also had unplanned repairs to our HVAC system, repairs to 1725 L Street and increased First English property taxes.

On a year to date basis, total income \$484,542 exceeds expenses \$482,478 by \$2,315.

Income and Expense Recap For April

Income	\$110,146
Expense	\$136,645 for a negative of \$26,499

Cash Balances

Checking	\$101'361
Money Market	\$339'943
MIF – Bldg Fund	\$ 69,'929

Total Cash \$511,233

MIF – Sanctuary Loan Balance

As of 04/30/17 \$439,315 and interest for the month was \$1,800.

5. Director of Resources & Administration Report - Diane White

- Communication Committee met May 10th. Reviewed 2017 strategic implementation goals, overall process, and sample survey for internal audit. Goal to have a communications plan implemented by September.
- IT Companies – Interviewing to find ways to improve service and reduce cost.
- Analysis of phone and internet alternatives for a cost-benefit analysis.

- Community Organizer – Rebekah Turnbaugh focusing on updating information about committees, revise ministry guide, help with communication survey, help coordinate St. John’s participation in Sacramento Pride event on June 3rd.
- Parking lot renovation in progress. Anticipated start date August 7th; completion date likely mid-late October.
- Policies and Procedures Adopted: Pre-authorizations for Expense Reimbursements, Pre-authorization for Check Requests, Event Protocol and Application
- Policies and Procedures in Development: Travel and Expense, Purchase Ordering, Staff Personal Information Sharing
- Summer projects include; line by line analysis of 2017 budget at mid-year, begin preliminary ministry area plan and draft budgets, reorganize account funds to more easily code and track expenses.
- Financial Records Data Storage is being consolidated
- Servant Keeper Update – June 1st tentative transfer date
- Strategic Goals Update – Refer to Quarterly Performance Trackers
- Check Signing
Check signing is an issue as signers not available.
Motion: Diane White, Lisa Berg, Lisa Gardiner be added to signature card to be eligible to sign checks.
M/Bob Huckfeldt and S/Dean Petersen Motion Passed

Note: Signers will be Ted Norris, Leslie Welton, Jon Haug, Diane White, Lisa Gardiner, Gwynnae Byrd, and Lisa Berg. This will be a temporary signature card. When Pastor Frank Espegren returns from sabbatical a new signature card will be done and include him. We are removing Dave Leshner.

6. Pastors Reports

- Pastors Carl, Jon, Leslie

Pastor Carl

- Positive remarks on all staff.
- We are a large church in a transitional state of being informal to process-conscious. Culture shift.

Pastor Jon

- Strategic planning with Sarah Jessop Street working on setting goals and vision for the Youth and Family Ministry program.
- Recognized our nurses and all other nurses in congregation during the National Nurse Week at Sunday service.
- Youth and Family Ministries
 - Positive feedback on youth Sunday. Gave out scholarship awards and celebrated graduate Sunday blessing of seniors in high school. Future youth events include confirmation Sunday on June 4th, VBS June 19-23, Family Camp June 23-25, Youth Gathering June 26-July 2, Confirmation Camp July 17-21.
- Pastor Jon would like to see if we could develop summer opportunities for kids. He will reach out to Rebekah Turnbaugh.

Pastor Leslie

- St. John’s attended the Sierra Pacific Synod Assembly in Fresno on May 4-6.
Voting Members: Jim Bruce, Karen Bruce, Gregory Favre, Bea Favre, Daniel Seif, Rob Lindgren, Ruby Lindgren
Non-Voting Member: Lida Seif
Voting Clergy: Pastor Leslie Welton
- Pending projects to be finished in summer; Peace Garden, food closet with cabinets and small refrigerator being installed, Goethe Hall kitchen is under review while make plans to add dishwasher set up.
- Adult discipleship for summer will consist of a mix of “pop-up theology”.
- Pastor John Rutsintwadarane from Rwanda will be our guest preacher May 28th.

7. Old Business

- Gwynnae Byrd

- a. Doodle Survey for Church Council Retreat
Looking for a Friday in September from 9:00-4:00pm on campus.
- b. Sesquicentennial
Reviewed sesquicentennial committee report which set forth activities planned through the end of 2017.

8. New Business

- Gwynnae Byrd

- a. Announcements
Church Council meeting for June will be hosted at Lisa Berg's house and will include a BBQ. Information will be sent out later with details to council members.

Adjourned at 8:32pm

Next Meeting June 20th, 2017@ 6:00 pm

Location: Lisa Berg's home

Respectfully Submitted,
Karen Harris